

DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
held at 6.00 pm on 1 October 2015
at Connaught Junior School, Manor Way, Bagshot, Surrey, GU19 5JY.

Surrey County Council Members:

- * Mr David Ivison (Chairman)
- * Mr Chris Pitt (Vice-Chairman)
- * Mr Mike Goodman
- * Mr Bill Chapman
- Mr Adrian Page
- * Mr Denis Fuller

Borough / District Members:

- * Cllr Vivienne Chapman
- * Cllr Rodney Bates
- * Cllr Valerie White
- * Cllr Josephine Hawkins
- Cllr Paul Ilnicki

* In attendance

37/15 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from County Councillor Adrian Page and Borough Councillor Paul Ilnicki.

38/15 MINUTES OF THE LAST MEETING [Item 2]

The Minutes of the last meeting were agreed by the Committee and signed by the Chairman, in addition the action tracker was noted.

39/15 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest made at the meeting.

40/15 PETITIONS [Item 4]

There were two petitions received by the local committee, these related to Frimley High Street Traffic Lights and the M3 traffic through Bagshot.

The Committee noted that it would receive a report in response to the petition at the next meeting.

41/15 PETITION RESPONSE - REMOVE THE BUS LANE IN LONDON ROAD, CAMBERLEY [Item 4a]

At the previous meeting the Chairman proposed that the officer report be deferred to a future meeting. Members noted that this item would be subject to a report at the December Meeting.

a PETITION RESPONSE - MIDDLETON ROAD BRIDGE [Item 4b]

This petition was presented to the last meeting, the traffic survey will be undertaken now that school term time has commenced, so the Members noted that this item would be subject to a report at the December Meeting.

b PETITION RESPONSE - A322 AT WEST END [Item 4c]

Officers have met with the petitioner and the local member and have discussed sites for the traffic studies. The traffic study will now take place as the school term time has commenced. Members noted that this item would be subject to a report at the December meeting.

c PETITION RESPONSE - BISLEY SPEED REDUCTION [Item 4d]

This petition was received at the last meeting, and this was mentioned within the Highways Update report on the agenda, however Members noted that this item would be subject to a report at the December Meeting.

42/15 WRITTEN PUBLIC QUESTIONS [Item 5]

There were three written public questions raised. The questions and answers given at the meeting are attached as Annex B.

As part of the discussion on the question relating to Broadway Road safe pedestrian crossing, Councillors Valerie White and Rebecca Jennings-Evans requested that this be looked at as a matter of urgency. The Chairman requested that the Area Highways Manager and Parking and Implementation Strategy Manager consider this request and bring a response back to the Committee. Cllr Rebecca Jennings-Evans requested that she be part of any meetings or conduct a site visit with the officers.

43/15 WRITTEN MEMBERS QUESTIONS [Item 6]

There were no written Member Questions.

44/15 HIGHWAYS UPDATE [Item 7]

The Committee considered a report on the current position of local committee highways spend for the current and previous year. It was noted that Annex A had not been included with the agenda papers.

The Area Highways Manager urged County Councillors to spend their Community Enhancement Fund before the end of October, or it will be returned for Highways officers to allocate.

The Members discussed the Toshiba roundabout delays and noted that the issue had been raised with the contractor.

The recommendations were proposed to enable progression of all highway related schemes and works.

The Local Committee (Surrey Heath) noted:

- (i) The progress with the ITS highways and developer funded schemes and revenue funded works for the 2015/16 financial year.
- (ii) The budgetary position.
- (iii) That a further Highways Update will be brought to the next meeting of this Committee.

45/15 D33 CHURCH LANE - SPEED LIMIT ASSESSMENT [Item 8]

THE COMMITTEE WAS ASKED TO CONSIDER THE REDUCTION OF SPEED LIMIT ALONG CHURCH LANE, BETWEEN THE SURREY HEATH / WOKING BOROUGH BOUNDARY AND THE 30MPH SPEED LIMIT IN BISLEY AS NATIONAL SPEED LIMIT.

THE ITS WORK PROGRAMME FOR WOKING INCLUDED AN ASSESSMENT OF THE SPEED LIMIT ON WARBURY LANE, KNAPHILL. THE ROAD HAS BEEN SUBJECT TO THE NATIONAL SPEED LIMIT OF 60MPH. THE ROAD IS A VERY NARROW COUNTRY LANE AND INCLUDES A WIDTH RESTRICTION AT EACH END OF A ONE-WAY SECTION OF THE ROAD. THE ROAD IS USED AS A CUT-THROUGH BETWEEN CHOBHAM ROAD AND THE A322.

Rather than leave this short length, it was proposed to reduce the speed limit over this length of Church Lane to 40mph to correspond to the lower limit that is proposed for Warbury Lane.

The Committee asked for clarification on the length of road that was been requested for a speed reduction, it was confirmed that this was 140meters. The Members were supportive of this proposal.

The Local Committee (Surrey Heath) agreed that:

- (iv) The speed limit on Church Lane, Bisley between the Surrey Heath / Woking borough boundary and the start of the 30mph limit in Bisley should be reduced to 40mph.
- (v) The speed limit change should be advertised in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to implement the proposed change and revoke any existing traffic orders, as necessary;
- (vi) The Area Highways Manager, in consultation with the Chairman of the Surrey Heath Local Committee and the relevant Divisional Member, resolve any objections received in connection with this proposal.

46/15 UPDATE ON LOCAL STRATEGIC TRANSPORT FRAMEWORK [Item 9]

The Committee received an update on the Travel SMART programme for Surrey Heath as it was approaching the halfway point and the report provided an update to members on progress so far.

Members noted that the bikes mentioned in paragraph 2.8 of the report, and it was noted that the cycle hire system has been delivered to Frimley Business Park. Some Members asked about the possibility of improving the footpaths to support this work, and it was agreed that County Councillors Bill Chapman and Denis Fuller would work with the Area Highways Team on this.

With regards to the walk to school programme, it was confirmed that they often meet once a week.

The Local Committee (Surrey Heath) noted:

- (vii) The progress made to date on the Travel SMART programme in Surrey Heath and the Blackwater Valley and the forward programme to March 2016
- (viii) The progress made to date on the Living Streets Walk To project in Surrey Heath and the Blackwater Valley the forward programme to March 2016

47/15 PARKING REPORT [Item 10]

The Committee considered the report of the County Council's parking team. Officers had carried out a review of on street parking restrictions within the borough of Surrey Heath, consulting with divisional members, and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion.

Jack Roberts, the officer introducing the report updated Members that although there had been a late "For" vote regarding the consultation carried out in Badgerwood Drive, on balance this was still being proposed to not be taken forward.

In the main the Members were supportive of the proposals and on several occasions praised the team for the way that they carried out these works. However there were a few clarification points that were requested as part of the discussion.

This included the proposals for Blythewood Drive, for the Parking Officer to check whether last year's line removal was dropped following consultation. It also included the removal of the proposals for Southern Road.

The Committee also reminded officers the need for publicity on changes to service areas and for Surrey County and Surrey Heath Borough Council to work together on this.

The Local Committee (Surrey Heath) agreed:

- (i) the proposed amendments to on-street parking restrictions in Surrey Heath as described in this report and shown in detail on

drawings in Annex A, subject to the withdrawal of parking bays proposed in Southern Road (Map 1324), and confirmation of the status of the double yellow lines in Map 1365 (Blythwood Drive).

- (ii) that the local committee allocate funding as detailed in paragraph 5.1 of this report to proceed with the introduction of the parking amendments.
- (iii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Surrey Heath as shown on the drawings in annex A are advertised and that if no objections are maintained, the orders are made.
- (iv) That if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor. An additional member may be invited for comment.

48/15 CHANGES TO THE COMMUNITY YOUTH WORK SERVICE IN SURREY HEATH BOROUGH [Item 11]

Members considered a report proposing changes to how Community Youth Work is delivered in Surrey Heath.

Members were supportive of the work that had been carried out by the team historically, noted that there would be a 31% reduction in resource allocated to Surrey Heath, and that the service would be working with partners colleagues to retain provision in the area.

The Local Committee (Surrey Heath) agreed:

- (v) the proposals set out in paragraphs 3.1, Option 1, as formal guidance for the Community Youth Work Service.
- (vi) That the Senior Practitioner in consultation with the Practice Lead (West) and Chairman of the Youth Task Group may adjust the services on offer to meet the needs of young people as they change.

49/15 ANNUAL PERFORMANCE REPORT FOR SERVICES FOR YOUNG PEOPLE [Item 12]

This report looked back at the work of Services for Young People in Surrey Heath. Members were pleased to note the figures especially the reduction of Not in Education, Employment or Training (NEET) young people in the borough. They were also keen to express the excellent work of the Windle Valley Young People, and noted that one of the greatest challenges for the service was the mental health issues of young people.

It was reported that the Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that they are providing the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework and Centre Based Youth Work.

The Local Committee (Surrey Heath) noted how Services for Young People has supported young people to be employable during 2014/15, as set out in the appendix to the agenda report

50/15 UPDATE ON BLACKWATER VALLEY SUSTAINABLE TRANSPORT PACKAGE - PHASE 1 [Item 13]

The report briefed members on the Blackwater Valley Sustainable Transport Package (Phase 1) project including the A331 Blackwater Valley Road Cycle corridor that was the subject of a consultation for six weeks between 15 June and 27 July 2015, and the progress made so far with the projects.

Paul Fishwick, the officer introducing the report reported that this was a cross border project with Hampshire County Council and that the petition on the Hatches pathway has been responded to.

The Local Committee (Surrey Heath) agreed:

- (ix) To note the results of the high level analysis of the public engagement (Annex 1).
- (x) To note the progress made on The Hatches bridleway19 (Red route).
- (xi) To note that Hampshire County Council will deliver the Blue route improvements within their area.
- (xii) To note the progress made with the Green and Orange routes to design stage ready for delivery later in the financial year.
- (xiii) To note that the Local Committee and the Transport Task Group will be updated on a regular basis during the life of the project.

51/15 LOCAL COMMITTEE AND MEMBERS ALLOCATIONS FUNDING UPDATE [Item 14]

This was an update report on the funding the Surrey County Councillors receive to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2015/16 the County Council has allocated £10,296 revenue funding to each County Councillor.

Michelle Collins, the reporting officer, introduced the reports and the ways that the council publicised these projects. Cllr Rebecca Jennings-Evans suggested that Windle Valley Youth Project be considered for project funding.

The Local Committee (Surrey Heath) noted the amounts that have been spent from the Members' Allocation budget, as set out in Annex 1 of the report.

52/15 FORWARD PLAN [Item 15]

The forward plan report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan.

The Local Committee (Surrey Heath) noted the forward plan contained in the report.

Meeting ended at: 8.45pm

Chairman

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Surrey Heath Local Area Committee
1 October 2015

Annex B

Written Public Questions, Responses and Supplementary questions

Q. Written question from Mr L. G Davison, Lightwater Resident

I have a question about the SHBC owned public car park accessed from the Roundabout on the A322 at Gordons School, West End. This a query concerning both the safety of access (especially exiting onto a busy A322) & the condition for parking vehicles on a poor surface.

For some time it was difficult to negotiate the pot-holed steep ramp up from the roundabout and the actual parking area was often 100mm+ deep in mud, with large areas of ponding too. SHBC agreed to make '*incremental improvements*' as budget became available during 2015 FY.

The work over the next few weeks included resurfacing the track from the top of the ramp (but not the actual ramp itself leading down to the A322) thru to the Bridlepath leading to a dwelling called Sunnymede, erecting a new top-quality post & rail fence around the perimeter installing '*No Vehicular Access*' signs for the Bridleway entrance and painting the Height Restriction gate at the top of the ramp ... nothing to improve the actual parking surface for cars ...

It seems to me that everything but the actual parking capability was given attention - even a new sign promoting the Car Park was installed next to the ramp a few weeks ago, but the car park itself remains in a sorry state with ponding, tree roots and thick mud - and just up the road at Turf Hill is a good example of how an SHBC owned '*Country side*' Car park can be maintained.

Can I ask that the LC help users of this Car Park get the promised improvements before the wet weather season please?

A. Response from a spokesperson at SHBC on behalf of the Committee:

"There are a number of issues around access at Brentmoor Heath that SHBC have been tackling and of which the questioner is aware. The visitor car park has had some improvements carried out as part of the work to tackle the wider issues on site. Further works may be undertaken subject to resource and other demands."

Annex B**Q. Written question from Graham O'Connell, Frimley Green Resident**

The proposal to replace the roundabouts in Frimley Green with 4-way traffic lights is not supported by any evidence in the Traffic Impact Report and it is clear that important factors - such as safety, rat runs and projections on how much queues will increase - that might have influenced the decision were simply not presented to councillors. In the light of this, would it not be wise for the council to pause the plans for implementation and seek further, more robust advice before proceeding rather than ploughing on with what might turn out to be a costly and controversial mistake?

A. Response from Chairman on behalf of the Committee:

The applicant's Transport Assessment provides full data of the likely impact arising from the proposal to install traffic lights at Frimley Green. That information remains in the public domain at:

<http://isharemaps.surreyheath.gov.uk/ishare54/custom/planning/?requesttype=parseTemplate&template=DevelopmentControlApplication.tmplt&Filter=%SYSTEMKEY%=%2730731%27&backurl=custom/planning?>

Surrey County Council as Highway Authority were consulted on the planning application and through the process of considering the impact of the junction works, it carried out a Road Safety Audit to consider the safety aspects. This gave rise to some minor changes to the proposed layout which is now included within the Section 106 Legal Agreement. This ties the applicant to performing a number of obligations, including the construction of these traffic signals. The signals will have the added benefit of bringing controlled pedestrian crossing facilities across Frimley Green Road, Guildford Road, Sturt Road and Wharf Road.

The applicants Transport Assessment considers the impacts on the existing roundabout junctions at Frimley Green. The combination of background traffic growth and additional development traffic creates a situation where the existing roundabouts are predicted to be operating above capacity by 2026, thus requiring the proposed traffic signals.

The Assessment predicts that the installation of traffic signals will have small increases on some approaches, with reductions on others.

The table below summarises the predicted queues. If the development did not include the proposed traffic signals, the predicted impact of the development in 2026 is shown in grey text.

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Road Name	AM			Increase in queues 2011 Rbts v 2026 T.Signals	PM			Increase in queues 2011 Rbts v 2026 T.Signals
	2011 Existing R'bouts	2026 Existing R'bouts inc D'pment	2026 Traffic Lights inc D'pment		2011 Existing R'bouts	2026 Existing R'bouts inc D'pment	2026 Traffic Lights inc D'pment	
Frimley Green Road N	20	83	8	-12	11	109	10	-1
Wharf Rd	8	96	9	1	5	50	8	3
Frimley Green Road S	2	2	4+5	2+3	2	3	7+6	5+4
Frimley Green Road N	5	10	8	3	5	7	10	5
Guildford Rd	1	1	4	3	1	3	8	7
Sturt Rd	16	88	8	-8	7	93	10	3

With a very limited increase in queuing, any consequential impacts on other surrounding roads is expected to be negligible. As part of the detailed design and construction of the junction, the use and operation of the junction will be considered by SCC's Road Safety Team and Surrey Police. If it is found that additional works are required to negate any undesirable effects, the applicant will be tied through the terms of a further legal agreement to be secured with the County Council to carry out additional necessary works.

The Highway Authority is a Statutory Consultee and presented a detailed response to Surrey Heath Borough Council which is available to view on the Surrey Heath Planning web-site. It was also attached to the Planning Officer's Report when presented to Members at the Borough Council meeting. An Officer from Surrey County Council Transport Development Planning Team was present at that meeting to field questions from Members of the Council. The Council voted 22 in favour of the proposed development, with 10 against and 1 abstention.

Q. Written question from Klaudia Gibson, Lightwater resident

I would like to forward my concern to the council about safety for pedestrians crossing Broadway Road, from the Roundabout at Guildford Road. I would like to make you aware that the current layout of this road presents a danger to all pedestrians trying to cross the road, especially during rush hour traffic, due to the heavy volume of cars and inconsiderate parking behaviour.

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Cars are parked closed to the corner of Guildford Road (slip road) on a regular basis, which is blocking the view on this side for safe crossing and is forcing pedestrians to step in the middle of the road to obtain clear view, which is very dangerous. In addition to this, cars have been found on numerous occasions parked on the lowered curb stone of the crossing which obstructs the safe passage for wheelchairs and people with walking aids etc. as well as parking half way on the pavement with no or little room for pedestrians and pushchairs etc.

One side of this road (the side of the retirement home) is marked by double yellow lines, the opposite side is not, which invites cars on a daily basis to be parked in such a way that the view is blocked for pedestrians (especially a large pick up van, which takes up most of the lane).

Crossing the road is very difficult as you have to be aware of traffic coming from various directions (triangle situation – both sides Guildford Road with cars coming from around the corner and Broadway Road, which gives you limited view) with high speed. It can take a few minutes in the morning to cross the road safely.

The crossing requires urgent safety improvements as it is frankly only a matter of time until an accident is going to happen. The volume of people crossing this road should not be underestimated as the crossing is used by

- Parents and children going to the local Village School and Hammond School. The latter has children, which are walking to the school without the help from adults.
- Elderly people living in retirements flats directly at the corner with the house entrances close to the crossing, who also depend on safe crossing without obstructions.
- Pedestrians visiting the GP surgery
- Pedestrians visiting the local church
- Visitors to Terry Jayne Dance Studio
- School Children walking to the local bus stop near Blackstroud Lane, mainly catching the bus to go to Collingwood College

In view of this, I would appreciate if improvements of this area could be considered such as extending the double yellow lines on the side of Broadway Road opposite the Retirement Flat Complex and introducing a zebra crossing perhaps a bit further along that road towards the church.

A. Response from Chairman on behalf of the Committee:

Re: the proposed pedestrian crossing

This matter has been logged with Surrey Highways as an enquiry, as these issues have not previously been raised with them. A response will be issued by Surrey Highways when these matters have been assessed.

Re: the parking issue

This matter isn't one that has been raised before but it has now been added to the next parking review assessment list.

This is obviously too late for committee on 1 October as the cut off date for requests was a few months ago now, but restrictions can be assessed as part of the next review.

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